

## **DATA PRIVACY STATEMENT for external users**

### **- *Cloud Assessment Tool* -**

As provider of *Cloud Assessment Tool* (“the platform”), Boehringer Ingelheim GmbH, headquartered in Germany (“we”), take the protection of your personal data serious. This data privacy statement describes which personal data is processed by the platform.

#### **Which of your personal data do we process?**

The platform offers you a variety of functions for searching and communicating with employees of the Boehringer Ingelheim Group in the form of contributions, comments, and user mentions (“activities”) as well as through the option to share documents (“attachments”). We process your personal data in order to provide the functions on the platform. The type, scope, and purpose of processing personal data depend on your activities on the platform. In any case, your personal data is processed only in accordance with applicable law.

Your activities are visible to other users.

In order to provide the platforms and to ensure lawful use, we use administrators who have access to all activities and other information. These administrators may be employees of any global Boehringer Ingelheim Group companies or third parties commissioned by the Group to process data. In the event of a technical fault – in exceptional cases – platform administrators or IT service providers must also temporarily be granted access to the data.

The retention period of data stored on this platform is consistent with the data retention policies of Boehringer Ingelheim.

#### **Is personal data shared with third parties?**

Every Boehringer Ingelheim Group company may access personal data in accordance with the global BI Group Data Transfer Agreement. We share personal data to third parties only if you have granted us your express consent to do so, if it is required to provide the service you use, or if this data transfer is otherwise justified in accordance with applicable law, and if it is ensured that your legitimate interests are complied with. We adequately protect personal data that is shared outside the European Union or the European Economic Area or a secure third country, regardless of whether this data is processed by Boehringer Ingelheim Group companies or other third parties.

The information uploaded onto the platform by you is stored at data centers of Boehringer Ingelheim GmbH.

#### **Which personal data is stored and which cookies are used?**

When using the platform, certain data is temporarily stored, including data sent by your browser (IP address, cookies, related websites, time and data, content displayed), consistent with the data retention policies of Boehringer Ingelheim. To the extent that this data is personal data, we will use this data only if it is required to use the platform (including for maintenance purposes) and for statistical purposes.

The platform uses cookies. A cookie is a small text file that is stored on a device when accessing certain websites. Cookies are often used so that websites function or function will be more

efficiently and so that your device can be identified on future visits in order to transmit information to the owners of the website.

The platform use requires cookies. Required cookies are used for technical reasons, such as to restart a user's session upon login, if the previous session was ended due to the user's inactivity. These cookies are not used to analyze the platform's use.

If you do not want cookies stored on your computer (or on another device), you may deactivate them in your browser's settings. However, deactivating cookies may limit the usability and functionality of the platforms.

## **Deletion**

Boehringer Ingelheim processes your personal data for as long as necessary for the purpose of the processing, which mainly is the provision of our services requested by you. This means for example that we store your user account data (login, profession, name etc.) for as long as you maintain a user account with us.

We will retain personal information for as long as necessary for the particular business purpose or purposes for which it was collected. If you revoke your consent, delete user accounts or object to data processing, we will delete the data collected in a timely manner.

In some cases we are obliged to keep data to comply with statutory retention periods. In such a case, we will ensure that your data will only be used to comply with the retention obligations and not for other purposes.

## **Your Rights**

You can request information which personal data we store. If you have provided personal data based on a contract or consent, you have the right to receive this data in a common and machine-readable format.

In justified cases, you may also request the deletion, correction or limitation of the processing of your data. If your personal data is transferred to a country outside the EU that does not provide adequate protection, you may request a copy of the contract that provides adequate protection of personal data.

In case you provided consent for the use of your personal data, you can withdraw your consent at any time with future effect.

If we use your personal data on the basis of a balance of interests, you can object to the use of your data. In this case, we will no longer use your data unless our interests prevail.

## **Contact**

If you have any questions about our use of personal data or would like to exercise your rights, you can contact Boehringer Ingelheim at any time or our data protection officer directly:

Boehringer Ingelheim GmbH

– Data Protection Officer –

Binger Straße 173

D-55216 Ingelheim am Rhein

Germany

E-mail: [datenschutz@boehringer-ingelheim.com](mailto:datenschutz@boehringer-ingelheim.com)

In case of questions or concerns, you can also contact your respective data protection authority.